Amigo Centre

JOB DESCRIPTIONS

Summer Staff

Kitchen Assistant

Requirements:

1. Must be at least 16 years old.
2. Must be able to relate to staff and guests in a positive way.
3. Must be able to take initiative to accomplish tasks that must be done.
4. Must be safety conscious.

Duties and Responsibilities:

1. Physical Responsibilities
    a. Report to Head Cook and follow their instructions during each scheduled work time. Typical responsibilities include (but are not limited to):
        i. Help to have meals ready 15 minutes before scheduled meal time.
        ii. Assist in dining hall set-up.
        iii. Fill water pitchers and place on tables.
        iv. Wash and put away dishes.
        v. Label and date leftover containers to store in coolers and freezers.
        vi. Wash tables and sweep dining hall after meals.
        vii. Preparing Pack-outs
        viii. Follow sanitation guidelines in accordance with current Michigan Food Law.
    b. Live in a cabin with campers, acting as a Junior Counselor when not scheduled to work in the kitchen.

Legal Requirements for Minors:

1. Never have sole responsibility for campers (Michigan law)
2. Make sure not to work over 48 hours each week. Must not work more than 5 hours without a 30 minute rest/meal break in between

Starting Pay: Under 18 - $140/week, 18+ - $225/week

Accountable to Food Service Manager and Youth Program Director

Revised 10/23 CE

Employee Signature:_____ Employer Signature:_____