Amigo Centre
JOB DESCRIPTIONS
Summer Staff

Head Counselor

This position is the primary support role for the Counselors. They can step in to help in any situation to give aid, counsel, and discipline as needed.

Requirements:

1. Must be at least 19 years old.
2. Recommended to have at least one year experience as Counselor at camp.
3. Must display strong leadership qualities, including responsibility and humility.
4. Must be approachable and open to other staff members.

Duties and Responsibilities: (in addition to those outlined for counselors)

1. Physical Responsibilities
    a. Serve on the Leadership Team.
    b. Be a resource person and mentor for other summer staff members.
    c. Lead components of the summer program during Staff Orientation week.
    d. Lead activities and gatherings that involve all campers.
    e. Assist counselors with campers experiencing difficult emotional, psychological, or disciplinary issues.
    f. Assist in encouraging campers and comforting homesick campers.
    g. Other duties as delegated by the Youth Program Director or Program Assistant.
2. Spiritual/Communal responsibilities
    a. Regularly check in with counseling staff offering counsel, direction, or a listening ear as needed.
3. Legal Responsibilities
    a. Fill out Incident Report forms in the event of an injury or questionable situation.
    b. Report any signs of child abuse directly to Youth Program Director, keeping the information confidential.

Starting Pay: $275/week stipend

Accountable to Youth Program Director
Revised 03/26 CE

Employee Signature:_____ Employer Signature:_____